

3. Upon receipt of a Dispute Resolution, HR or EO will inform Management of the Dispute Resolution.
 4. Senior Management will review the submitted documentation, and may schedule a meeting with the employee.
 5. Senior Management will provide a decision via written response to the employee, HR or EO, and Management, not to exceed twenty (20) University calendar days of the date of the Dispute Resolution.
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1. If the employee is unsatisfied with the response from _____, the employee can proceed to _____ by submitting a Dispute Resolution Request to HR or EO. The Dispute Resolution Request must be filed within ten (10) University business days from the date of the decision from _____.
 2. HR or EO will review the submitted documentation, and may schedule a meeting with the employee.

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