Tips For Updating URE Monthly Status Document

Locate your project documents (2 options)

1. In a browser, go to the URE site: <u>https://wichita.edu/ure</u>

Click on the button y ¹U ¹o ¹



The table presented will have links to your Research Proposal, Mentor Compact and your Status Report. Clicking on any of the links will require you to log into OneDrive 360. You have read access to the Research Proposal and Mentor Compact documents, and write/edit access to the Status Report.

2. In OneDrive: <u>https://onedrive.live.com/about/en-us/signin/</u>

o
s. You have read access to the Research Proposal and Mentor Compact documents, and write/edit access to the Status Report.

Updating Status

Once you open your document, Word should open up. Tracking will V please leave it on so that we can quickly find the changes you have made each month.

The Outcomes/Deliverables from your Mentoring Compact are included for your reference. You also have links to your Research Proposal and the complete Mentoring Compact if you use the URE weblink above. It is a good idea to review where you planned to be, and where are are now. Make notes in your status about what accomplishments you have made, if you are getting off track, and what actions you will take to get back on track.

Tips For Updating URE Monthly Status Document

When you have completed your project, the last status you enter should indicate that. The start month and end month appear at the top of the Status Report. If they are blank, please pte**9**2 Tmmmmmmmmm